

# Entry & Travel form

## *Luxembourg*

### *Junior Open 2019*



**1300 €**  
**PRIZE MONEY**  
(For U19 Categories)

#### TOURNAMENT DATE

**Friday, 5 April 2019 to**  
**Sunday, 7 April 2019**

The tournament will start on  
Friday at 15.00 hrs.

The last Final will start on  
Sunday at 14.00 hrs.

#### CONTACTS

*Tournament Director*  
Gregory Leroy

*Tournament Organizer*  
Frederic Peugeot

*Tournament Referee*  
Arnaud Marinho

#### VENUE (**CHANGE !**)

National Squash Training Center  
CK Sportcenter Kockelscheuer  
20, rte de Bettembourg, 1899  
Kockelscheuer, Luxembourg  
+352 47 22 85

#### INFO

Transport will be available to and from  
the accommodation and the  
tournament venue.

#### REGISTRATION CLOSING DATE

**Friday, 15 March 2019 -**  
**See Entry and Travel forms**  
**attached**



## PARTNERS & SPONSORS

### Sponsors Platinum

- Le Ministere des Sports
- Bank of New York Mellon
- Gemini Governance & Advisory Solutions

### Sponsors Gold

- Labgroup
- EU Squash Club
- Raiffeisen

### Partenaires

- CK Sportcenter Kockelscheuer
- Hotel Ibis
- All4Squash

## GUIDELINES

The event complies with the ESF Junior Circuit Guidelines, a copy of which is available on the ESF website – [www.europeansquash.com](http://www.europeansquash.com) – all participants should make sure that all relevant people (including coaches, managers and players) are aware of the Guidelines and their requirements.

## Categories

The following maximum number of players will be accepted in each category:

BU 13	max. 16 players
BU 15	max. 32 players
BU 17	max. 32 players
BU 19	max. 16 players

GU 13	max. 16 players
GU 15	max. 16 players
GU 17	max. 16 players
GU 19	max. 16 players

Players may only enter one category. All players are guaranteed a minimum of 3 matches.

## Eligibility

The Luxembourg Junior Open is open to all players under the age of 13, 15, 17 and 19 on 07 April 2019 as appropriate.

## Seeding

The seeding will be carried out using the ESF Junior Rankings valid at the closing date and in accordance with the ESF Junior Circuit Guidelines. Any non-European players who do not have an ESF ranking will be seeded by the Tournament Director. Details of the seeding will be found on 1 April on the tournament website ([www.ljopen.lu](http://www.ljopen.lu)).

## Matches & scoring

All matches will be played as best of five games, under the rules of the WSF. PAR scoring to 11 will be used at all tournaments on the ESF Junior Circuit (to 2 clear points). All game scores will be reported in full.

## Refereeing

All players will be expected to mark and referee matches. **This will happen together with your opponent from the last match!**

## Ball

The Dunlop Pro ball will be used.

## Prizes

There will be 1300€ prize money in the under 19 boys/girls categories. Trophies will be awarded in all categories.

## Insurance

Players enter and play in the tournament at their own risk. Neither the organisers nor the ESF accept any responsibility for injury arising from participating in the event. Players must arrange their own insurance. All players have to wear approved protective eye guards on court.

## Entries

There are two ways of entering the LJO:

- Individual Entries  
Players can register online at [www.ljopen.lu](http://www.ljopen.lu) or complete the official entry form and send it electronically.
  
- Group Entries  
Federations can register group directly to the tournament director and send it electronically.

Tournament Director – Gregory Leroy

Email [ljopencontact@gmail.com](mailto:ljopencontact@gmail.com)

Tel +352 621 307 569

Online form <http://www.ljopen.lu>

All entries must be made through or endorsed by the relevant national or provincial federation. Any entry not endorsed by a player's federation will not be accepted.

All entries will be acknowledged upon reception.

Details of the centre, hotel and travel information are available on line.

## **Draws**

The seeding and times of the first matches will be published in the tournament website. The finalised draws will be published at the venue at the start of the event.

Draws will be circulated to all individual players or their National Associations by e-mail. Times of first matches will be indicated for their players.

All players will be guaranteed a minimum of three matches.

## **Safeguarding, health and safety**

Adults interacting with juniors in the organisation and running of ESF Junior Circuit events are in a position of trust and influence. They should always ensure that junior players are treated with integrity and respect. Tournaments should be run in a safe, positive and encouraging atmosphere. The Tournament Director and Tournament Referee should be trained in safeguarding children according to the host MNF national standards for child protection.

The health and safety of all persons (players, officials, spectators, tournament staff) involved in or attending a tournament is of paramount importance. The host MNF is responsible for ensuring an appropriate plan is in place for the tournament.

## **Privacy Policy**

The tournament will be run under the terms and conditions as set out in ESF Regulations: Code of Conduct - The tournament will be run under the terms and conditions as set out in EUROPEAN SQUASH FEDERATION PRIVACY POLICY as published on the ESF website [www.europeansquash.com](http://www.europeansquash.com)

## **European Squash ID (ESID)**

All players, coaches, managers and other officials must be registered with ESF. This must be approved and validated by the relevant MNF. The MNF is responsible for ensuring that all players, coaches, managers and other officials are registered with ESF prior to entry, and their entry is fully supported.

Register for a ESID through the ESF tournament software website:

<https://esf.tournamentsoftware.com/member/createorganizationaccount.aspx?id=8B5D0106-404D41C3-B2FB-E6FE1BCEAB52>

## **Coaches**

All team or individual player coaches designated by their nation as part of their event onsite management team (solely, or in attendance with an appointed team manager) at any Championship held under the auspices of ESF must be ESF Registered i.e. have a ESF European Squash ID as their licence to attend in a formal representative role. This is required at the time of them being registered to attend by their national federation

## Entry fee/ Tournament Packages

	Nights**	Meals***	EUR
<b>Package A - Player - 3 day event*</b>			
Package A1 (triple room)	2	5	190
Package A2 (double room)	2	5	205
Package A3 (single room)	2	5	260
Package A4 (triple room)	3	5	250
Package A5 (double room)	3	5	265
Package A6 (single room)	3	5	320
Package A7	0	5	112
Package A8	0	0	57
<b>Package B - Non Player - 3 day event</b>			
Package B1 (triple room)	2	5	150
Package B2 (double room)	2	5	165
Package B3 (single room)	2	5	220
Package B4 (triple room)	3	5	210
Package B5 (double room)	3	5	225
Package B6 (single room)	3	5	280
Package B7	0	5	55
Package B8	0	0	0

Note : Fee includes

\* Tournament gift

ESF leavy fee @ 4 EUR

Entry Fee @ 57 EUR

Access to Physiotherapy for players

\*\* Bed & Breakfast Accommodation at Ibis Budget Hotel

Only Tournament organisers can make reservations

Transportation for arrival/departure and regular shuttles between tournament venue and accommodation

1 extra night (multiple room) per person @

1 extra night (single room) per person @ 60 EUR

\*\*\* Lunch & dinner on Friday, lunch & dinner on Saturday, lunch on Sunday at venue

Entry fees must be paid by bank transfer, **net of bank charges and latest by closing date of entries to:**

**Bank** BCEE Banque et Caisse d'Épargne de l'État Luxembourg  
**Account holder** FSL  
**IBAN** LU82 0019 1000 7345 6000  
**BIC** BCEELULL

Please mark payment clearly for **Luxembourg Junior Squash Open** and **player's name and group**. Example: Luxembourg Junior Squash Open, Fred Smith, BU19

## Withdrawal

In the event of a withdrawal, fees will be reimbursed as follows.

- Withdrawal before 22<sup>th</sup> March: fees will be reimbursed in full less all bank charges.
- Withdrawal between 22<sup>th</sup> March and 5<sup>th</sup> April: 50% of fee less all bank charges.
- Withdrawal on or after 5<sup>th</sup> April: any reimbursement will be at the discretion of the Tournament Organiser.

## Transport

Individuals taking package 1 and arriving at Luxembourg City Railway Station or Luxembourg Airport could be met on arrival if the organisers receive travel details by end March.

These individuals leaving after the event will be dropped off at Luxembourg City Railway Station or Luxembourg Airport. See Travel Form below.

## Eye Guards

All competitors at ESF approved junior tournaments must wear approved protective eye guards, manufactured to an appropriate national safety standard, properly over the eyes at all times during practice and competition play. This includes the knock-up.

It is the responsibility of the player to ensure that the quality of the product is satisfactory for the purpose. Players will not be allowed to compete without this protection. The list of WSF certified eyewear, allowable at the time of participation, can be viewed on the WSF website <http://www.worldsquash.org>

## Filming /Photography

Recording of matches for coaching / performance analysis purposes is acceptable provided the players &/or their parents/coaches do not object."

## Visa Application

If players need to apply for a visa they need an invitation letter from the Luxembourg Junior Open. Players can acquire an invitation letter on request.

Please take the following guidelines in to account when visas are needed:

- Before applying for an invitation letter player must register for entry of the Luxembourg Junior Open.
- Before an invitation letter is send, payment must have been received.
- Before an invitation letter is send the organization must receive the following necessary information:
  - o Full Name:
  - o Date of Birth (DD-MM-YY):
  - o Place of Birth:
  - o Passport number:
  - o Date of Expiry:
  - o Date of Arrival:
  - o Date of Departure:
- Receiving an invitation letter from the Luxembourg Junior Open can take up to 5 working days after registration, payment and necessary information are received.

- Acquiring of the visa is the responsibility of the players. If the visa gets denied after the entry deadline players will only be able to get a refund according to the rules for cancellations as written above.

## **ESF regulations & penalties**

The tournament is part of the ESF Junior Circuit and will be run in accordance with the ESF Junior Guidelines, a copy of which is available on the ESF website [www.europeansquash.com](http://www.europeansquash.com). MNAs should make sure that all relevant people (including coaches, managers and players) are aware of the Guidelines and their requirements.

The following penalties will apply, in accordance with the ESF Junior Guidelines, Section E.4.a, E.4.b& E.4.c:

E.4.a) If a player makes a late withdrawal from a tournament (2 days or less before the start date), a doctor's certificate confirming injury/illness must be provided to avoid penalties. The medical certificate (with a translation in English) must clearly state the player's name, date of birth and the nature of the illness/injury; the certificate must cover the date of the relevant tournament and must be sent to the ESF office within two days after the final day of the tournament (email: [esf@europeansquash.com](mailto:esf@europeansquash.com); fax +44 1424 774879). Any player making a late withdrawal not supported by a medical certificate will receive zero points for the tournament, which will count as one of their 4 best results for the rolling 12 months period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically unless the ESF office receives a doctor's certificate within two days of the final day of the tournament.

If a player commits this offence for a second time within a 12 months period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

E.4.b) If a player has entered a tournament and fails to turn up, he/she will receive zero ranking points for the tournament. These zero points will count as one of the player's 4 best results for the rolling 12 months period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically.

If a player commits this offence for a second time within a 12 months period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

E.4.c) If a player fails to play out all scheduled matches for any reason other than illness or injury, he/she will receive zero ranking points for the tournament. Illness or injury must be verified by the tournament director and, if possible, by medical certificate sent to the ESF office within two days of the final day of the tournament. If zero points are awarded, the points will count as one of the player's 4 best results for the rolling 12 months period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically.

If a player commits this offence for a second time within a 12 months period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

# Entry & Travel form

## *Luxembourg*

## *Junior Open 2019*



### Entry form

PLEASE NOTE THAT REGISTRATION CAN BE CARRIED OUT ON-LINE AT <http://www.ljopen.lu>

#### National Association:

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Coach / Responsible person:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Player (A)

Name	ESID	Date of birth	Boy / Girl (B/G)	Event (u/13,15,17,19)	National ranking	Package A

#### Non Player (B)

Name	Package B

**Please return this form by Friday, 15<sup>th</sup> March 2019, to:**

Email [ljopencontact@gmail.com](mailto:ljopencontact@gmail.com)  
Tel +352 621 307 569

**Tournament Organizer/Co-Director**  
Frederic Peugeot

**Tournament Director**  
Gregory Leroy

**Tournament Referee**  
Arnaud Marinho

**NB: The tournament website should be up and running by 09th January, 2019**







# Entry & Travel form

## *Luxembourg* *Junior Open 2019*



### Travel Form

PLEASE NOTE THAT REGISTRATION CAN BE CARRIED OUT ON-LINE AT <http://www.ljopen.lu>

#### Arrival

Name	Arrival Place	Date	Time	Flight/Train No.

#### Departure

Name	Departure Place	Date	Time	Flight/Train No.

**Please return this form by Friday, 15<sup>th</sup> March 2019, to:**

Email [ljopencontact@gmail.com](mailto:ljopencontact@gmail.com)  
Tel +352 621 307 569

**Tournament Organizer/Co-Director**  
Frederic Peugeot

**Tournament Director**  
Gregory Leroy

**Tournament Referee**  
Arnaud Marinho

